

**GOVERNMENT OF WEST BENGAL**  
**LABOUR DEPARTMENT**

No. 501-G.R.

Calcutta., Dt. 20th February, 1996

**ORDER**

The Directorate of Employment under the Labour Department, Govt. of West Bengal functions throughout the whole of West Bengal and has District Employment Exchanges, Regional Employment Exchanges in different Districts and Sub-Divisions etc. as well as project Employment Exchange at Haldia, Dist. Midnapore, belong manned by Officer/a staff belonging to Group-A, B, C, D. Periodical transfer of officers and staff from the one station to another is imperative for the maintenance of the required standard of efficiency in the public service. Subsequent to the communication of the proposed transfer policy by this Department to the Director of Employment Government of West Bengal in this Department Memo no. 1155-G.E. by the Government in all aspects.

The Governor is, therefore, hereby pleased to frame superseding all communication previously issued from this Department, the policy of transfer of the officer/staff belonging to Group A,B,C,D working under the Directorate of Employment, Government of West Bengal hereunder :-

1. Timing of Transfer : The routine transfer of officer and staff shall be made as far as possible around the beginning of the academic year provided transfers warranted by exigency of public service and/or at every state of movement to higher position by transfer/promotion shall be made in any point of time throughout the year.

2. Tenure of posting : Tenure of posting in any of the station viz-Darjeeling, Jalpaiguri, Coochbehar, Malda, North Dinajpur and South Dinajpur will normally be three years while that in any of the other stations will normally be five years.

3 (a). The Officer /staff belonging to Group 'A' 'B' and 'C' on their initial appointment and at every state of movement to higher position by transfer/promotion shall be posted in any station throughout West Bengal in the interests of public service.

(b). Group 'D' Employees : Transfer of Group 'D' employees may be considered in the exigencies of public service provided that such transfer should be made as that the transferred employees can attend his/her new place of posting from his/her usual place of residence.

4. Notwithstanding anything provided for hereinabove the competent authority for transfer shall, while transferring any officer/staff, take into active consideration of the following cases:

a) Posting of husband and wife in stations on commutable distance to the extent possible.

b) Posting of physically handicapped person in stations on commutable distance from office to place of residence as far as possible.

This order will take immediate effect

By order of the Governor,

Sd/-

(C R Das)

Jt. Secy. to the Govt. of West Bengal.

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কমিশনার (প্রতিবন্ধকতা), পশ্চিমবঙ্গ



Read with

Notification No. .... Date .....

and by the Government of India for the State of West Bengal, under :—

# Resolution No. .... Date .....

Notification No. .... Date .....

2. Resolution No. .... Date .....

Notification No. .... Date .....

3. Resolution No. .... Date .....

Notification No. .... Date .....

● Please insert 'A' or 'B' as per Notification No. .... dated

# Please delete the portion which is not applicable

Shri / Shrimati ..... and / or / his / her family ordinarily\*

reside(s) in Village / Town / District of ..... in the State of West Bengal.

This is also to certify that he / she does not belong to the category of persons / sections (Creamy Layer) to whom reservation shall not apply as per provision contained in the Schedule mentioned in Order No. 347-TW/EC, dated the 13th July, 1994 and subsequently modified vide Order No. 1518-BCW, dated the 20th May, 2009 of the Backward Classes Welfare Department or in column 3 of the Schedule to the Government of India, Department of Personnel and Training O.M. No. 36012/22/93-Estt (SCT) dated the 8th September, 1993, subsequently revised vide O.M. No. 36033/3/2004-Estt. (Res.) dated the 9th March, 2004 and O.M. No. 1-1/2008-U.I.A. dated the 13th October, 2008.

Date :

D.M./S.D.O.

Seal

This order shall come into force at once.

By order of the Governor,

SK. NURUL HAQUE,

Principal Secretary to the Government of West Bengal

Published by the Controller of Printing and Stationery, West Bengal and printed at Saraswati Press Ltd  
(Government of West Bengal Enterprise), Kolkata 700 056

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কমিশনার (প্রতিবন্ধকতা), পশ্চিমবঙ্গ